



# Guidance to explicit nomination to Energinet

For explicit nomination of shadow auction capacity in case of market decoupling, Energinet provides two different options:

- XML submission
- Self-service portal (<https://selvbetjening2.energinet.dk/plan>)

## Content

1	XML submission.....	1
2	Self Service Portal.....	2
2.1	Applying values through User interface.....	4
2.2	Applying values through excel upload.....	6

## 1 XML submission

Nomination through xml submission is described in BS and BT documents under *Regulation F: EDI communication*, which can be found, following the link below (Danish only).

Danish: <https://energinet.dk/regler/el/elmarked/>

As an extract of the above, it's important to be aware of the relations between borders and especially OutArea.

```

<MarketScheduleTimeSeries>
  <TimeSeriesIdentification v=" " />
  <TimeSeriesVersion v="1" />
  <BusinessType v="A06" />
  <Product v="8716867000030" />
  <InArea codingScheme="A01" v="10YDK-1-----W" />
  <OutArea codingScheme="A01" v="10YDE-EON-----1" />
  <InParty codingScheme="A10" v=" " />
  <OutParty codingScheme="A10" v=" " />
  <MeasurementUnit v="MWH" />
  <Period>
    <TimeInterval v="2021-12-06T23:00Z/2021-12-07T23:00Z" />
    <Resolution v="PT1H" />
    <Interval>
      <Position v="1" />
      <Quantity v="0" />
    </Interval>
  </Period>
</MarketScheduleTimeSeries>

```

Time series header containing below information.

	Border		
	DK1-DE	DK1-NL	DK2-DE
InArea	10YDK-1-----W		10YDK-2-----M
OutArea	10YDE-EON-----1	10YNL-----L	10YDE-VE-----2
InParty	[BRP/Actor GLN]		
OutParty			

InArea/OutArea: EIC code    InParty/OutParty; Danish GLN number

## 2 Self Service Portal

(Displays and menus may differ due to site updates, language and individual BRP roles.)

Go to <https://selvbetjening2.energinet.dk/plan> and log in using username and password.

1. Select "Indsend aktørplan".

ENERGINET/DK    Velkommen    English    Hjælp    Spørgsmål og svar    Gå til forsiden

Balanceansvarlig    System

### Velkommen til Selvbetjeningsportalen

Du har nu adgang til følgende områder

**Balanceansvarlig**

- Bud aktivering
- Indsend aktørplan
- Oversigt

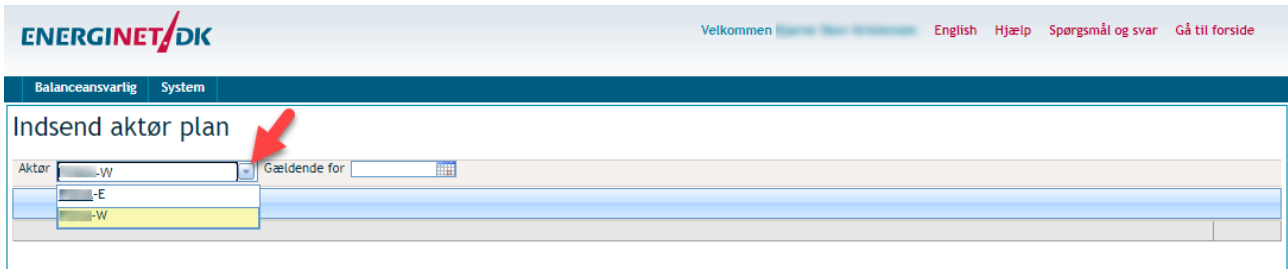
**System**

- Email notifikation
- Procestyper

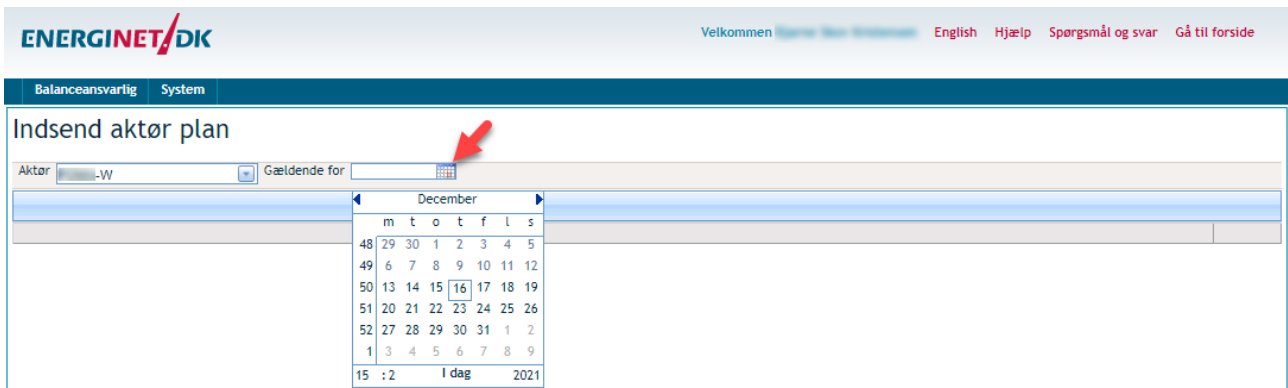
2. Select BRP

Select BRP according to area in which the border is located:

- Nomination on DK1-DE or DK1-NL: [BRP]-W
- Nomination on DK2-DE: [BRP]-E



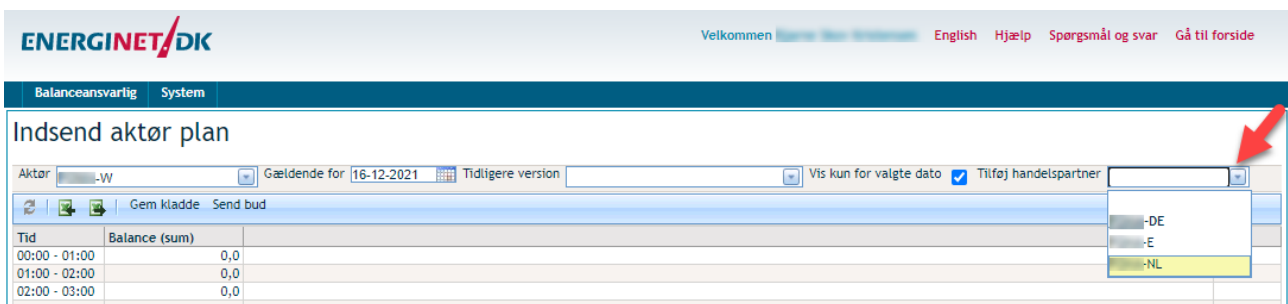
3. Select date



4. Select border (counterpart)

Select border by selecting BRP counterpart in connecting area:

- DK1-DE: [BRP]-DE
- DK1-NL: [BRP]-NL
- DK2-DE: [BRP]-D2



Time series for explicit nomination added.

## Indsend aktør plan

Aktør  Gældende for 16-12-2021 Tidligere version  Vis kun for valgte dato  Tilføj handelspartner

Gem kladde Send bud

Tid	-NL	Balance (sum)	
00:00 - 01:00	0,0	0,0	
01:00 - 02:00	0,0	0,0	
02:00 - 03:00	0,0	0,0	
03:00 - 04:00	0,0	0,0	
04:00 - 05:00	0,0	0,0	
05:00 - 06:00	0,0	0,0	
06:00 - 07:00	0,0	0,0	
07:00 - 08:00	0,0	0,0	



More nomination time series can be added, by repeating the step above. (But only for borders connected to the same area)

## 2.1 Applying values through User interface.

### 5. Type in values

Sign convention:

- Export from DK1/DK2: negative values
- Import to DK1/DK2: positive values

**IMPORTANT:** nominations must not exceed capacity rights from JAO.

## Indsend aktør plan

Aktør  Gældende for 16-12-2021 Tidligere version  Vis kun for valgte dato  Tilføj handelspartner

Gem kladde Send bud

Tid	-NL	Balance (sum)	
00:00 - 01:00	-33,0	-33,0	
01:00 - 02:00	-33,0	-33,0	
02:00 - 03:00	-33,0	-33,0	
03:00 - 04:00	-33,0	-33,0	
04:00 - 05:00	0,0	0,0	
05:00 - 06:00	0,0	0,0	
06:00 - 07:00	-33,0	-33,0	
07:00 - 08:00	-33,0	-33,0	
08:00 - 09:00	0,0	0,0	
09:00 - 10:00	0,0	0,0	
10:00 - 11:00	0,0	0,0	
11:00 - 12:00	44,0	44,0	

### 6. Submit nomination.

To submit nominations press "Send bud" button.

## Indsend aktør plan

Aktør  Gældende for 16-12-2021 Tidligere version  Vis kun for valgte dato  Tilføj handelspartner

Tid	-NL	Balance (sum)	
00:00 - 01:00	-33,0	-33,0	
01:00 - 02:00	-33,0	-33,0	
02:00 - 03:00	-33,0	-33,0	
03:00 - 04:00	-33,0	-33,0	
04:00 - 05:00	0,0	0,0	
05:00 - 06:00	0,0	0,0	
06:00 - 07:00	-33,0	-33,0	
07:00 - 08:00	-33,0	-33,0	
08:00 - 09:00	0,0	0,0	
09:00 - 10:00	0,0	0,0	
10:00 - 11:00	0,0	0,0	
11:00 - 12:00	44,0	44,0	
12:00 - 13:00	44,0	44,0	

Press "OK"

## Indsend aktør plan

Aktør  Gældende for 16-12-2021 Tidligere version  Vis kun for valgte dato  Tilføj handelspartner

Tid	-NL	Balance (sum)	
00:00 - 01:00	-33,0	-33,0	
01:00 - 02:00	-33,0	-33,0	
02:00 - 03:00	-33,0	-33,0	
03:00 - 04:00	-33,0	-33,0	
04:00 - 05:00	0,0	0,0	
05:00 - 06:00	0,0	0,0	
06:00 - 07:00	-33,0	-33,0	
07:00 - 08:00	-33,0	-33,0	
08:00 - 09:00	0,0	0,0	
09:00 - 10:00	0,0	0,0	
10:00 - 11:00	0,0	0,0	
11:00 - 12:00	44,0	44,0	
12:00 - 13:00	44,0	44,0	

Final submit of Capacityplan

Effective-from: 16-12-2021

Identifiser: d7a62d73

Version: 1

Display will change and show transaction status.

ENERGINET/DK Velkommen [Bjarne Skov Kristensen](#) [English](#) [Hjælp](#) [Spørgsmål og svar](#) [Gå til forside](#)

Balanceansvarlig System

### Oversigt

Aktor  Filter  Gældende for  Sendt i tidsrum  -

30 pr. side

Oprettet d.	Tidspunkt	Type	Ikræfttrædelse	Status	Resultat	Afsender	Oprettet af	Identifikation	Version
13-12-2021 15:07:55	13-12-2021 15:07:55	Aktor plan	16-12-2021	Afsend	Afventer	BSK	d7a62d73		

- sidste side -

"Awaiting"

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Balanceansvarlig System

### Oversigt

Aktor  Filter  Gældende for  Sendt i tidsrum  -

30 pr. side

Oprettet d.	Tidspunkt	Type	Ikræfttrædelse	Status	Resultat	Afsender	Oprettet af	Identifikation	Version
13-12-2021 15:07:55	13-12-2021 15:07:55	Aktor plan	16-12-2021	Afsend	Ok	BSK	d7a62d73		

- sidste side -

"OK"

OK means that nominations have been loaded into Energinet planning system.

**IMPORTANT:** OK is not a confirmation to BRPs, that nominations respects transmission rights as published by JAO.

## 2.2 Applying values through excel upload.

In addition to typing in values directly in Self Service Portal UI, it's also possible to download an excel template, adding values and upload back to Self Service Portal.

### 5. Download Excel

Download excel template to local computer and save it.

## Indsend aktør plan

Aktør: -W Gældende for: 16-12-2021 Tidligere version: Vis kun for valgte dato  Tilføj handelspartner

Gem kladde Send bud

Tid	Export til excel	Balance (sum)	
00:00 - 01:00	POWA-NL	0,0	0,0
01:00 - 02:00		0,0	0,0
02:00 - 03:00		0,0	0,0
03:00 - 04:00		0,0	0,0
04:00 - 05:00		0,0	0,0
05:00 - 06:00		0,0	0,0
06:00 - 07:00		0,0	0,0
07:00 - 08:00		0,0	0,0
08:00 - 09:00		0,0	0,0
09:00 - 10:00		0,0	0,0

## 6. Fill in values (and save)

Sign convention:

- Export from DK1/DK2: negative values
- Import to DK1/DK2: positive values

IMPORTANT: nominations must not exceed capacity rights from JAO.

	A	B	C	D	E
1	Energinet.dk				
2		Opløsning	PT01H		
3					
4		<b>Besked</b>			
5		Type	Aktørplan		
6		Dato	16-12-2023		
7		Aktør	-W		
8		Prisområde	DK1		
9					
10		<b>Tidsserier</b>			
11		Forretningstype		Handel	
12		Handelspartner		-NL	
13		Prisområde		NL	
14		Enhed		MWh	
15	<b>Tid</b>	<b>FILLER1</b>	<b>Index</b>	<b>Mængde</b>	<b>Sum</b>
16	00:00	01:00	1	-33,0	-33,0
17	01:00	02:00	2	-33,0	-33,0
18	02:00	03:00	3	-33,0	-33,0
19	03:00	04:00	4	-33,0	-33,0
20	04:00	05:00	5	0,0	0,0
21	05:00	06:00	6	0,0	0,0
22	06:00	07:00	7	-33,0	-33,0
23	07:00	08:00	8	-33,0	-33,0
24	08:00	09:00	9	0,0	0,0
25	09:00	10:00	10	0,0	0,0
26	10:00	11:00	11	0,0	0,0
27	11:00	12:00	12	44,0	44,0
28	12:00	13:00	13	44,0	44,0

## 7. Upload excel template

Upload excel template from local computer.

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Balanceansvarlig Kontrolrum System

### Indsend aktør plan

Aktør: -W Gældende for: 16-12-2021 Tidligere version: Vis kun for valgte dato  Tilføj handelspartner

Gem kladde Send bud

Tid	Import fra excel	Balance (sum)
00:00 - 01:00	0,0	0,0
01:00 - 02:00	0,0	0,0
02:00 - 03:00	0,0	0,0
03:00 - 04:00	0,0	0,0
04:00 - 05:00	0,0	0,0
05:00 - 06:00	0,0	0,0
06:00 - 07:00	0,0	0,0
07:00 - 08:00	0,0	0,0
08:00 - 09:00	0,0	0,0

Energinet File upload - Google C... - □ ×

Ikke sikker selvbetjening2.preprod.energinet.d...

Vælg fil Der er ikke valgt nogen fil Import

7 2

8. Submit nomination.

To submit nominations press "Send bud" button.

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Balanceansvarlig System

### Indsend aktør plan

Aktør: -W Gældende for: 16-12-2021 Tidligere version: Vis kun for valgte dato  Tilføj handelspartner

Gem kladde **Send bud**

Tid	-NL	Balance (sum)
00:00 - 01:00	-33,0	-33,0
01:00 - 02:00	-33,0	-33,0
02:00 - 03:00	-33,0	-33,0
03:00 - 04:00	-33,0	-33,0
04:00 - 05:00	0,0	0,0
05:00 - 06:00	0,0	0,0
06:00 - 07:00	-33,0	-33,0
07:00 - 08:00	-33,0	-33,0
08:00 - 09:00	0,0	0,0
09:00 - 10:00	0,0	0,0
10:00 - 11:00	0,0	0,0
11:00 - 12:00	44,0	44,0
12:00 - 13:00	44,0	44,0

Press "OK"



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Balanceansvarlig System

### Indsend aktør plan

Aktør  Gældende for 16-12-2021 Tidligere version  Vis kun for valgte dato  Tilføj handelspartner

Gem kladde Send bud

Tid	Balance (sum)	Balance (sum)
00:00 - 01:00	-33,0	-33,0
01:00 - 02:00	-33,0	-33,0
02:00 - 03:00	-33,0	-33,0
03:00 - 04:00	-33,0	-33,0
04:00 - 05:00	0,0	0,0
05:00 - 06:00	0,0	0,0
06:00 - 07:00	-33,0	-33,0
07:00 - 08:00	-33,0	-33,0
08:00 - 09:00	0,0	0,0
09:00 - 10:00	0,0	0,0
10:00 - 11:00	0,0	0,0
11:00 - 12:00	44,0	44,0
12:00 - 13:00	44,0	44,0
13:00 - 14:00	44,0	44,0


Final submit of Capacityplan

Effective-from: 16-12-2021

Identifier:

Version:

Annuller



Display will change and show transaction status.

ENERGINET/DK Velkommen [Bjarne Skov Kristensen](#) English Hjælp Spørgsmål og svar Gå til forside

Balanceansvarlig System


### Oversigt

Aktør  Filter Alle Gældende for  Sendt i tidsrum 06-12-2021 - 13-12-2021 Søg

30 pr. side

Oprettet d.	Tidspunkt	Type	Ikrafttrædelse	Status	Resultat	Afsender	Oprettet af	Identifikation	Version
13-12-2021 15:07:55	13-12-2021 15:07:55	Aktør plan	16-12-2021	Afsend	Afventer	BSK	d7a62d73		

- sidste side -



"Awaiting"

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Balanceansvarlig System


### Oversigt

Aktør  Filter Alle Gældende for  Sendt i tidsrum 06-12-2021 - 13-12-2021 Søg

30 pr. side

Oprettet d.	Tidspunkt	Type	Ikrafttrædelse	Status	Resultat	Afsender	Oprettet af	Identifikation	Version
13-12-2021 15:07:55	13-12-2021 15:07:55	Aktør plan	16-12-2021	Afsend	Ok	BSK	d7a62d73		

- sidste side -



"OK"

OK means that nominations have been loaded into Energinet planning system.

**IMPORTANT:** OK is not a confirmation to BRPs, that nominations respects transmission rights as published by JAO.